

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
March 11, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 8th, 2019 on or before 6:00 p.m.

Mayor Easton called the meeting to order at 6:02 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Blair
Girard
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 02/25/19.
- b) Minutes for the Regular City Council meeting dated 02/25/19.
- c) Request to approve AT&T Multi-Service Agreement.
- d) Authorize waiver of Permit and Plan Review fees for the Bixby Swimming Pool Building Renovation located on the High School campus.
- e) Discuss and /or take action on renewal of Service Agreement with the Institute of Building Technology and Safety (IBTS).
- f) Approve Change Order #1 for the Haikey Creek Ph. 2 Section A Project for a deduct amount of \$-13,212.68.

- g) Discuss and/or approve accepting infrastructure for 2016 Water System Improvements Ph.2 – Bixhoma Hill Waterline.
- h) Discuss and/or approve accepting infrastructure for Sanitary Sewer to serve Quail Creek Commons.
- i) Approve Change Order #1 for the AMR Installation Project in the amount of \$19,105.
- j) Discuss and/or approve accepting infrastructure for 8” waterline extension to serve Discount Tire.
- k) Discuss and/or approve accepting infrastructure from Willow Creek Phase 2 located at 132nd and 93rd E Ave.
- l) Authorize signature of DEQ permit applications for construction of a water and Sanitary Sewer to serve Kowen Office Park.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to discuss item “F & “I”. Public Works Director Bea Aamodt gave some clarification on that item. Mayor Easton asked for a motion less item “J” Vice Mayor Guthrie made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Girard, Decatur, Blair, Easton.

No: None

Vice Mayor Guthrie recuse himself on the vote for item “J” at 6:06 p.m.

Mayor Easton asked for a motion on item “J”. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Decatur, Easton.

No: None.

Vice Mayor Guthrie enter the council chambers at 6:07 p.m.

Mayor Easton said item #1 on the Regular Agenda is:

Discussion and recommendation on non-housing community development needs for the City of Bixby. The City of Bixby is planning to submit a FY 2019 application to Tulsa County in the Metro Cities category. If awarded funds, the City is anticipating on receiving approximately \$75,832 in Tulsa County FY 2019 CDBG funds from the U.S. Department of Housing and Urban Development.

Presented by: Marcae’ Hilton

City Planner Marcae’ Hilton stated that this 2019 application and information is in your packet and this is a hearing to take comments. Marcae’ stated that in order to receive federal funding this

project has to meet the goals of the CDBG program. Marcae' explained the goal requirements to council and asked if there were any questions.

No comments were made.
No action taken on this item.

Mayor Easton said on Item #2 on the Regular Agenda is:

Adoption of a Resolution between Tulsa County and the City of Bixby, executed for the purpose of participation in the Tulsa County Urban County Community Development Block, Grant Program for Federal Fiscal Years 2017-2019 to obtain assistance from the U.S. Department of Housing and Urban Development.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that she recommends the adoption of a Resolution between the Tulsa County and the City of Bixby to participate in the CDBG.

Mayor Easton asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #3 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Cherokee Pride for the Needles Storm Sewer Improvements Phase I Project; Cherokee Pride submitted the lowest and best bid of \$178,022.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that the Phase 1 is for the Needles Storm Sewer Improvements with the lowest and best bid of \$178,022 from Cherokee Pride. Bea stated that she recommend approval.

Mayor Easton asked for a motion on item #3. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #4 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Cherokee Pride for the Needles Storm Sewer Improvements Phase II Project; Cherokee Pride submitted the lowest and best bid of \$175,653.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that the Phase II Needles Storm Sewer Improvement with the lowest and best bid of \$175,653 from Cherokee Pride and asked for approval.

Mayor Easton asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #5 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Cherokee Pride for the Needles Sidewalk Improvements Project; Cherokee Pride submitted the lowest and best bid of \$23,580.

Public Works Director Bea Aamodt stated that the Needles Sidewalk Improvement Project with the lowest and best bid of \$23,580 from Cherokee Pride and asked for approval.

Mayor Easton asked for a motion on item #5. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Decatur, Guthrie, Easton.

No: None.

Mayor Easton said on Item #6 on the Regular Agenda is:

Discuss storm water drainage in the Southtown addition.

Presented by: Councilor Brad Girard

Others that spoke: Jerry Perez

Councilor Girard stated that he was approach by Citizen Jerry Perez on the drainage in Southtown and now I will let Mr. Perez speak.

Jerry Perez gave public comments.

City Manager Jared Cottle clarified and explained through a presentation on the Southtown drainage.

Councilor Decatur left the council chambers at 6:46 p.m.

Mayor Easton said on Item #7 on the Regular Agenda is:

City Manager's report

- St. Patrick’s Day Children’s Festival on March 17th from 2-5 p.m. at Charley Young Event Park, with Bounce House, Obstacle Course, face Painting, Exotic Animals, Balloon Artist, Irish Music and Dancing and Candy Food Trucks.
- Food Truck night on March 28th at Charley Young Event Park from 5-8:30 p.m.
- Mayor Easton has been awarded a citation by the State of Oklahoma from the House of Representatives as a Tree City USA for 2019 by the Nation Arbor Day Foundation. Mayor Easton read the Citation.
- Walter Guinn wanted to remind everyone that Arbor Day is the 15th at 11:00 am at Washington Irving Memorial Park.

Mayor Easton said on Item #8 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 6:53 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
March 11, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 8th, 2019 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:05 p.m. All members were present, except Councilor Decatur.

Members Present

Guthrie
Blair
Girard
Easton

Staff Present

Jared Cottle, City Manager
Steve Oakley, Attorney
Charles Barnes, Finance Director
Marcae' Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Marshal
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 02/11/19.
- b) Discuss and/or approve \$9,100 to Industrial Motors to repair Pump for the 131st Street Lift Station.

Councilor Blair asked for more information on item "b". Public Works Director Bea Aamodt gave council some clarification on the item in question.

Mayor Easton asked for a motion on the consent agenda. Councilor Blair made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results.

Carried 4-0

Yes: Blair, Guthrie, Girard, Easton.

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:
New Business.

There being none.

Adjournment was called at 6:55 p.m.

MAYOR

ATTEST

CITY CLERK