

**CITY COUNCIL MEETING  
MUNICIPAL BUILDING  
116 W. Needles Ave., Bixby, OK 74008  
May 13, 2019 at 6:00 P.M.**

CALL TO ORDER

MAYOR GUTHRIE

ROLL CALL

CITY CLERK YVONNE ADAMS

PLEDGE OF ALLEGIANCE

INVOCATION

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes for the Work Session meeting dated 04/22/19.
- b) Minutes for the Regular City Council meeting dated 04/22/19.
- c) Renewal of the mobile alert weather opts for early warning signs of storm and lighting alert for outdoor venues for a cost of \$5,405.88. This is a sole source vendor and funds will come from park budget. Partial cost will be shared with sports groups.
- d) Consider and/or approve re-adoption of the City of Bixby City Council Handbook originally adopted March 30, 2015.
- e) Resolution No. 2019-15, providing for the annual renewal, ratification and reaffirmation, in Fiscal Year 2019-2020, of a certain Sales Tax Agreement between the City of Bixby and the Bixby Public Works Authority, dated August 1, 2012.
- f) Resolution No. 2019-16, providing for the annual renewal, ratification and reaffirmation, in Fiscal Year 2019-2020, of a certain Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017.
- g) Request to approve replacement of roof on Station 2 (8300 E. 121<sup>st</sup> S.) by Roofscapes Exteriors, LLC not to exceed \$31,499.00 funding from 2018-2019 Capital Improvement.

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or via Email: [yadams@bixbyok.gov](mailto:yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- h) Knox Box Company as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for Knox Box Key management for Fire Department.
- i) Northern Safety and Industrial as a sole source vendor pursuant to (Purchasing Ordinance No. 2121, 2-4-8) for Self - Contained Breathing Apparatus (SCBA) for Fire Department not to exceed \$25,000.00 funding from 2018-2019 Capital Improvement.

Public comments are limited to items listed on the agenda.

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## REGULAR AGENDA

1. Public hearing to receive input on the FY-20 Budget. Charles Barnes
2. Consider and/or approve FY20 budget including budget resolution. Charles Barnes
3. Consider, discuss and confirm Mr. JR Donelson to the Bixby Planning Commission. Marcae' Hilton
4. Consider, discuss and confirm the reappointment of Mr. Joshua L. Nave to the Bixby Planning Commission. Marcae' Hilton
5. Consider, discuss and approve Ordinance No. 2278, AN ORDINANCE AMENDING TITLE 11 OF THE BIXBY CITY CODE, ENTITLED "ZONING REGULATIONS", CHAPTER 2 ENTITLED "DEFINITIONS", BY ADDING DEFINITIONS OF "AGRICULTURAL EVENT CENTER (SMALL, INTERMEDIATE, LARGE AND MEGA)", "COMMUNITY CENTER", "COMMERCIAL EVENT CENTER", "EVENT", AND "NOT AN EVENT"; CHAPTER 9 ENTITLED "USE UNITS", "BY ADDING "REQUIREMENTS AND STANDARDS", TO "11-9-5 USE UNIT 5 COMMUNITY SERVICES AND SIMILAR USES": AND, DECLARING AN EMERGENCY. Marcae' Hilton
6. Public Hearing for Ordinance No. 2277 closing 170 feet of street-right-of-way being a portion of North Edison Street lying south on 151<sup>st</sup> S. South (State Highway 67) of the City of Bixby. Jason Mohler
7. Request to approve Resolution No. 2019-11 approving Bixby Tax Increment Financing District No. 2 Project Plan for submission to the Bixby Planning Commission for review, comments and recommendations. Steve Oakley
8. An ordinance No. 2279 amending title 3 "business and license regulations", chapter 11 "mobile food vendors", section 3-11-7, by adding a subsection a.3. Requiring location only in conjunction with a special event, and amending title 4 "health and sanitation" chapter 2 "food code" section 4-2-2 b.6. To exempt mobile food vendors from the city's food establishment fee only. Steve Oakley
9. Action includes possible approval of Ordinance No. 2279, with separate approval of an emergency Clause. Steve Oakley

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10. Motion to enter into Executive Session: Mayor Guthrie
- A. *Request to authorize the City Attorney to file a Declaratory Judgment Action against Andrew Brame to determine if his Open Records Requests and videos of individuals without their consent are for commercial purposes. (Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B. 4).*
11. Motion to exit Executive Session and reconvene in open session. Mayor Guthrie
12. Consider and take action on City Attorney being authorized to file a Declaratory Judgment action against Andrew Brame. Mayor Guthrie
13. City Manager's Report Jared Cottle
14. New Business Mayor or Vice-Mayor
15. Adjournment Mayor or Vice-Mayor

This Notice and Agenda was posted on the bulletin board this 10<sup>th</sup> day of May 2019, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby Oklahoma.

Respectfully Submitted

Yvonne Adams  
City Clerk

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**BIXBY PUBLIC WORKS AUTHORITY MEETING**  
**Board of Trustees**  
**Municipal Building**  
**116 W. Needles Ave., Bixby, OK 74008**  
**May 13, 2019**  
**Time: 6:00 P.M. or immediately Following the City Council Meeting**

CALL TO ORDER

CHAIRMAN

ROLL CALL

SECRETARY

**CONSENT AGENDA**

SECRETARY'S REPORT

Consider and approve:

- a) Minutes for Bixby Public Works Authority regular meeting 04/22/19.
- b) Consider and/or approve FY20 budget including budget resolution.

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**BPWA**  
**REGULAR AGENDA**

1. Discuss and/or approve a Proclamation declaring May 19-25, 2019, “Public Works Week”. Bea Aamodt
2. New Business Chairman
3. Adjournment Chairman

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